

**PARK EAST TOWNHOME CONDOMNIUM ASSOCIATION  
VIRTUAL MEETING  
TUESDAY, NOVEMBER 12, 2024 5:30 PM**

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Dear Park East Homeowners:

A virtual meeting of the Park East Townhome Condominium Board of Directors will be held:

**Tuesday, November 12, 5:30 PM**

**Please join the meeting from your computer, tablet or smartphone.**

**<https://meet.goto.com/224545965>**

**You can also dial in using your phone.**

**+1 (224) 501-3412 Access Code: 224-545-965**

Enclosed please find a copy of the proposed 2025 budget, which will be adopted at the board meeting. The budget reflects a 5% increase in assessments, which is necessary to fund current and future maintenance and improvements and to transfer adequate funds into the reserve fund.

The annual meeting will be held after the board meeting if a quorum of 20% of owners is achieved. If any owner is interested in volunteering for a position on the Board of Directors, please return the enclosed Nomination Application **no later than October 25, 2024.** No nomination applications will be accepted after November 25. Ballots will then be sent to all owners. Three board members will be elected for 2-year terms.

Very truly yours,  
Foster Premier, Inc.

*Barbara Lube*  
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Community Association Manager  
Park East Townhome Condominium Association